



# CHC43121- Certificate IV in Disability Support

This brochure provides all the information you need to know about enrolling in the CHC43121- Certificate IV in Disability Support

<b>Course details</b>		
Provider Name	Australian College of Technical Studies (ACTS)	
RTO Code	46254	
CRICOS Code	04273J	
CRICOS Course Code	116606F	
Location of course	Suite 4 Level 3 41-45 Rickard Rd Bankstown NSW 2200  Various workplaces for work placement	
Delivery mode	This program is delivered in the classroom and through structured self- study.	
Duration	26 weeks, including 22 study weeks and 4 weeks of holidays.  <i>See details regarding duration under course credit if you have already completed SIT30821 with us.</i>	
Study load	20 hours a week in the classroom and 4 hours of structured self-study  Completion of 60 service periods (4 hours per service period = 240 hours)	

## Overview of course

This qualification reflects the role of workers in a range of community settings and clients' homes, who provide training and support in a manner that empowers people with disabilities to achieve greater levels of independence, self-reliance, community participation and wellbeing. Workers promote a person-centred approach, work without direct supervision and may be required to supervise and/or coordinate a small team.

The skills in this qualification must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

<https://training.gov.au/training/details/chc43115/>

### **Target Audience:**

The CHC43121 Certificate IV in Disability Support is designed for international students who are seeking to build a professional career within the disability support sector or advance their existing skills and qualifications. This course is suitable for individuals who fall within the following target groups:

#### **1. Aspiring Disability Support Professionals**

International students who are seeking to pursue a career in providing disability support services and wish to develop specialised skills to work effectively with people with disability in a range of community and support settings.

#### **2. Individuals Entering a New Industry Sector**

Students who are looking to enter the health and community services sector, particularly disability support, and require a nationally recognised qualification to gain industry-relevant skills and improve employability outcomes.

#### **3. Students Seeking Pathways to Higher-level Qualifications**

Learners who intend to use this qualification as a pathway to further studies in disability, community services, or related higher-level qualifications.

### **Benefits:**

The Certificate IV in Disability Support provides participants with advanced skills and knowledge required to work effectively and confidently in the disability support sector. Key benefits of this course include:

- Development of specialised skills to provide person-centred, strength-based support to people with disability, enabling participants to respond to complex support needs in diverse community and care settings.
- Enhanced understanding of disability support practices, including empowerment, advocacy, community participation, and social inclusion, aligned with current industry standards and best practice.
- Practical, job-ready training delivered in a simulated workplace environment, allowing students to apply theoretical knowledge to real-world disability support scenarios.
- Improved employability outcomes through attainment of a nationally recognised qualification that is highly valued within the disability and community services sector.
- Preparation for supervisory, senior support, or specialised roles within disability services, supporting career advancement opportunities.
- Clear pathways to further study and higher-level qualifications in disability, community services, or related health fields.
- Transferable skills and knowledge that can be applied both within Australia and internationally, providing long-term career and professional development benefits.

## Unit of Competencies

This course comprises the following units, and successful completion of all units is necessary to attain the qualification. Students who complete only certain units will receive a Statement of Attainment for the units successfully accomplished.

Unit code	Unit title	Core/elective
CHCCCS044	Follow established person-centred behaviour supports	Core
CHCDIS017	Facilitate community participation and social inclusion	Core
CHCDIS018	Facilitate ongoing skills development using a person-centred approach	Core
CHCDIS019	Provide person-centred services to people with disability with complex needs	Core
CHCLEG003	Manage legal and ethical compliance	Core
CHCMHS001	Work with people with mental health issues	Core
HLTWHS003	Maintain work health and safety	Core
CHCCCS004	Assess co-existing needs	Elective
CHCDIS015	Develop and provide person-centred service responses	Elective
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety	Elective
CHCCCS044	Follow established person-centred behaviour supports	Core
CHCDIS017	Facilitate community participation and social inclusion	Core
CHCDIS018	Facilitate ongoing skills development using a person-centred approach	Core
CHCDIS019	Provide person-centred services to people with disability with complex needs	Core

## **Training and assessment information**

The Certificate IV in Disability Support course offers a structured and competency-based learning experience designed to prepare participants for supervisory and specialised roles within the disability support sector. Training is delivered through a combination of face-to-face instruction, guided learning activities, and practical skill development conducted primarily in a college-based simulated workplace environment.

At the commencement of each unit, participants are fully informed of the training and assessment requirements, including the assessment tasks, methods, and evidence required to demonstrate competency. Each unit is assessed individually to ensure learners clearly meet the outcomes specified in the relevant endorsed unit of competency.

This course utilises purpose-designed assessment tools to collect valid, sufficient, current, and authentic evidence. Assessments are designed to confirm whether a participant can perform to the standards expected in the workplace, in accordance with the CHC43121 Certificate IV in Disability Support Training Package.

## **Assessment Standards and Compliance**

All assessments are conducted in accordance with:

- Identified industry benchmarks and relevant best practice
- Specific industry and workplace requirements
- The Principles of Assessment
- The Rules of Evidence

Assessment activities generally commence in the session following training delivery. Students are expected to manage their workload effectively and schedule assessment tasks accordingly. As this is a competency-based qualification, assessment continues throughout the course until the participant either demonstrates competency or further training needs are identified and addressed.

## **Assessment Process**

The assessment process for all participants in the Certificate IV in Disability Support includes a combination of:

- Theory-based assessments
- Project-based tasks
- Practical and demonstration assessments

The majority of practical assessments take place within the college campus simulated environment, which reflects real workplace conditions and supports the development of job-ready skills.

Each unit of competency is supported by an individual assessment tool and a detailed mapping document that:

- Outlines the assessment methods
- Provides clear instructions for assessors
- Provides clear instructions for students
- Maps assessment tasks directly to the unit of competency
- Ensures all assessment is summative and compliant

## **Assessment Methods**

Assessment activities may include, but are not limited to, the following:

### **Written Assessment Tasks**

Students are required to respond to a range of questions contained within assessment booklets. These may include written responses, case studies, project work, and research activities. Students may source information from learning materials, approved references, libraries, databases, and the internet, using appropriate referencing techniques.

### **Demonstration and Practical Assessment Tasks**

Students are required to complete practical assessments in line with training package requirements. These may include projects, portfolios, simulations, role plays, scenarios, participation in team meetings, and other workplace-relevant activities. All practical tasks are completed using appropriate methods and techniques under the observation of a qualified assessor.

Some assessment tasks require students to work as part of a team or as a team member, fulfilling roles, responsibilities, and expectations typical of real disability support workplaces.

### **Facilities and Resources:**

Your classes will be conducted in modern, well-equipped classrooms that offer Wi-Fi connectivity. Additionally, designated areas are available for relaxation and for conducting additional study, providing you with a comfortable and conducive learning environment.

To support your studies, you will receive a Student Guide tailored to each unit within your course. At campus, you will also have access to textbooks that can be utilized and borrowed as needed.

These provisions ensure that you have access to comprehensive learning materials and resources to enhance your educational experience throughout the course.

### **Course progress and attendance**

Meeting visa requirements is crucial and emphasizes the significance of maintaining satisfactory course progress and attendance in your courses. To obtain detailed information regarding this matter, we strongly urge you to carefully read through the International Student Handbook. Additional guidance on course progress and attendance expectations will be provided during your orientation. It is essential to note that the orientation will be conducted at our Bankstown campus. In case you require any student support services, they will also be available at our Bankstown campus. We kindly request you to thoroughly review the contents of the International Student Handbook for comprehensive information.

### **Student support**

We provide a range of support and welfare services to ensure your success and well-being. These services include:

- Personalized one-to-one support from our dedicated trainer/assessor.
- Assistance with any personal issues you may be facing.
- Access to supplementary learning resources to enhance your understanding.

- Reasonable adjustments made in assessments to accommodate individual needs.
- Engaging social events to foster a supportive community.
- Information about external sources of support that you can utilize.

We understand that you may have unique circumstances, such as a long break from studying, English as a second language, or a need for additional assistance with literacy or numeracy. During the application and enrolment process, we will identify any specific support requirements you may have. Based on those needs, we may develop a personalized Student Support Plan to ensure you receive the necessary assistance throughout your studies.

## Resource requirements

Please ensure that you bring your personal laptop equipped with Office 365 or a comparable program to all of your classes. It is important to note that the expenses associated with acquiring and maintaining this technology are not covered by your course fees. To assist you in making an informed decision, we have provided the specifications for laptops and their associated costs below:

### Laptop and Software Requirement

For your studies, a basic laptop with the following specifications is recommended:

- Operating System: Windows 10 or macOS (latest version)
- Processor: Intel Core i3 or AMD equivalent
- RAM: 8GB or higher
- Storage: 256GB SSD or higher
- Display: 13-inch or larger with a minimum resolution of 1366 x 768
- Wireless Connectivity: Wi-Fi 5 (802.11ac) or Wi-Fi 6 (802.11ax) compatible
- Battery Life: At least 6 hours of usage
- Ports: USB ports (preferably USB 3.0), HDMI, and headphone jack
- Software: Microsoft Office or equivalent productivity suite

Please note that these are basic requirements, and depending on your specific course or program, there may be additional recommendations or specific software requirements.

Name of software	Associated costs	
Office 365	\$129 annually	<a href="https://products.office.com/en-au/buy/office">https://products.office.com/en-au/buy/office</a>
Laptop details	Associated costs	
Any laptop that meets the specifications above	\$700 (approximate only)	Various

## Course credit

If you have existing qualifications or possess skills, knowledge, and experience that are relevant to your desired course of study, you have the option to apply for recognition of these through credit transfer or recognition of prior learning. Detailed information regarding this process can be found in our International Student Handbook, which is accessible at [actstudies.edu.au](http://actstudies.edu.au).

Please note that if your application for course credit is approved, it will have an impact on both your course fees and the duration of your studies. We will communicate any changes to fees or course

duration resulting from the granted credit to you in writing. Additionally, you will receive a new Confirmation of Enrolment reflecting the updated information.

For any inquiries or concerns regarding course credit, please don't hesitate to contact us through email and our landline number.

## What are the entry requirements?

To gain admission to the Australian College of Technical Studies, you are required to meet the following entry requirements:

### 1. Age and Education:

- You must be at least 18 years old.
- Completion of the equivalent of Year 12 education is mandatory.

### 2. Course Entry Interview and LLN Assessment:

- Participation in a course entry interview is necessary to assess your suitability for the course and determine your specific student needs.
- The interview will also include a Language, Literacy, and Numeracy (LLN) assessment.
- To be eligible for entry, you must achieve an Australian Core Skills Framework (ACSF) level of 4 in reading, writing, numeracy, and oral communication.

### 3. English Language Proficiency:

- An International English Language Testing System (IELTS) score of 5.5 or equivalent is required.
- Test results must be no more than 2 years old.
- Alternatively, English language competence can be demonstrated through documented evidence of any of the following:
  - Education for a minimum of 5 years in an English-speaking country.
  - Completion of at least 6 months of a Certificate IV level course at an Australian Registered Training Organization (RTO).
  - Successful completion of an English Placement Test.
- Other English language tests such as PTE and TOEFL may be accepted, provided the results are equivalent to IELTS 5.5. You are required to provide your test results for verification.

Please ensure that you meet these entry requirements before applying to the Australian College of Technical Studies.

## How much does it cost?

### 1. Course Fees:

- Tuition fees: AUD \$4,200 (onshore)
- Tuition fees: AUD \$5,500 (offshore)

### 2. Non-tuition Fees:

- Material fee: \$1,000

### 3. Additional Costs (at your own expense):

- Laptop and software, as described earlier.
- Please note that course fees do not cover the cost of laptops or software. Refer to the above information for specific requirements.

#### 4. Payment Plan and Arrangements:

- A detailed payment plan and payment arrangements will be provided in the Offer Letter and Student Agreement.
- It is mandatory to pay all course fees in full and on time. Failure to do so may result in the cancellation of your enrolment.

#### 5. Overseas Health Insurance Cover (OSHC):

- Before arriving in Australia, it is a requirement to obtain Overseas Health Insurance Cover.
- The Australian College of Technical Studies provides details of OSHC providers in the International Student Handbook. You can contact any of these providers to inquire about costs and arrange your health insurance coverage.

#### 6. Living Costs and Additional Expenses:

- The International Student Handbook outlines additional costs associated with living in Australia.
- It is essential to review these costs carefully in relation to your budgeting.

For further information, you can visit <https://www.studyinaustralia.gov.au/english/live-in-australia/living-costs>.

### How can I apply?

In order to apply for this course, you must complete an enrolment form and provide all necessary supporting documents. These documents include copies of the following:

- **High School Certificate:** Please submit a copy of your high school certificate or its equivalent.
- **Proof of English Language Proficiency:** As specified in the entry requirements, you need to provide evidence of your English language proficiency. Please include the required documentation to demonstrate your proficiency level.

### Next step

If your application is approved, you will receive an Offer Letter and Student Agreement from us. It is important that you carefully review this document to ensure that you are satisfied with all the terms and conditions. If you agree, simply sign the document and return it to us.

Once we receive the signed Offer Letter and Student Agreement, we will issue you a Confirmation of Enrolment (CoE) letter along with an invoice for the initial payment.

On the first day of the course, you will participate in an orientation and induction program. The orientation will provide essential information about the campus, living in Australia, accessing our support services, and the requirements for successful progression throughout the course, including course progress expectations.

Please note that this course outline should be read alongside the Australian College of Technical Studies International Student Handbook, which can be accessed online at [actstudies.edu.au](http://actstudies.edu.au).

Take the time to carefully follow these steps and familiarize yourself with the provided documents. Should you have any further questions or require assistance, please do not hesitate to reach out to us.